

Setting SWS Mail on Android using IMAP

Note: These instructions are written from the steps taken from a Galaxy S5 on AT&T running Android v5.0

1. Locate the gear icon called **Settings** found in your full listing of apps
2. Under the Applications header open Email
3. Open Manage accounts
4. Tap the + symbol to add a new account
5. Email your full email address and password and tap next
6. Select **IMAP Account** from the list
7. For the Incoming server settings, make sure the below are all correct and tap next
 - a. Email address = your full email account ([your@yourdomain.com](#))
 - b. Username = your full email account ([your@yourdomain.com](#))
 - c. Password = leave as is
 - d. IMAP Server = mail.yourdomain.com
 - e. Security type = None
 - f. Port = 143
 - g. IMAP path prefix = leave as is
8. For the Outgoing server settings, make sure the below are all correct and tap next
 - a. SMTP server = mail.yourdomain.com
 - b. Security type = None
 - c. Port = 25
 - d. Required sign-in = Checked
 - e. Username = your full email account ([your@yourdomain.com](#))
9. Under Account options set these up how you would like to have for the sync time frames and tap next
10. Under the Give this account a name, keep it you like it or change it to your domain name
11. Under Your Name, type in the name that you would like how your name is displayed on your outgoing messages and tap DONE
12. To access your mail open the EMAIL application on your device.